

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

**BEFORE THE ARIZONA CORPORATION COMMISSION**

COMMISSIONERS

JIM O’CONNOR – CHAIRMAN  
LEA MÁRQUEZ PETERSON  
ANNA TOVAR  
KEVIN THOMPSON  
NICK MYERS

IN THE MATTER OF THE APPLICATION OF  
EPCOR WATER ARIZONA, INC., SAN TAN  
WATER AND WASTEWATER DISTRICTS, FOR A  
DETERMINATION OF ITS WATER AND  
WASTEWATER UTILITY PLANT AND  
PROPERTY, FOR INCREASES IN ITS RATES  
AND CHARGES FOR WATER AND  
WASTEWATER UTILITY SERVICE AND FOR  
RELATED APPROVALS.

DOCKET NO. WS-01303A-24-0130

**RATE CASE**  
**PROCEDURAL ORDER**

**BY THE COMMISSION:**

On June 13, 2024, EPCOR Water Arizona Inc. (“EPCOR”) filed with the Arizona Corporation Commission (“Commission”) a Notice of Intent to File a General Rate Case Application for its San Tan Water and Wastewater Districts (“San Tan Districts”) on or around June 26, 2024.

On June 18, 2024, a Procedural Order was issued regarding consent to email service.

On June 26, 2024, EPCOR filed an Application for increases in its rates and charges for the San Tan Districts’ water and wastewater utility service and for related approvals.

On July 11, 2024, EPCOR filed a Notice of Errata that included corrected Schedules H-2, H-3, H-4, and H-6 for the San Tan Water District.

On July 23, 2024, EPCOR filed a Second Notice of Errata that included a corrected Schedule H-3 for the San Tan Wastewater District.

On July 26, 2024, the Commission’s Utilities Division (“Staff”) filed a Letter of Sufficiency stating that EPCOR’s application has met the sufficiency requirements as outlined in Arizona Administrative Code (“A.A.C.”) R14-2-103 and that the San Tan Water and Wastewater Districts have been classified as a Class A utility.

Pursuant to A.A.C. R14-2-103(B)(11)(a) and R14-3-101(C), the Commission issues this Procedural Order to govern the preparation and conduct of this proceeding.

1 IT IS THEREFORE ORDERED that the **hearing** in this matter shall commence on **March 31,**  
 2 **2025, at 10:00 a.m.**, at the Commission's offices at 1200 West Washington Street, Phoenix, Arizona  
 3 85007 and shall continue, as necessary, at **9:00 a.m. on April 1, 3, 4, and 7-10, 2025.**

4 IT IS FURTHER ORDERED that the **pre-hearing conference** in this matter shall be held on  
 5 **March 24, 2025, at 1:00 p.m.**, at the Commission's offices in Phoenix, Arizona.

6 IT IS FURTHER ORDERED that the following **Public Comment Meetings** concerning this  
 7 matter shall be held **at the Commission's offices at 1200 West Washington Street, Phoenix, Arizona**  
 8 **85007**, as follows:

Date	Time
February 13, 2025	<b>10:00 a.m.</b> to 12:30 p.m., or until the last caller is finished speaking, whichever comes first
February 13, 2025	<b>6:00 p.m.</b> to 8:30 p.m., or until the last caller is finished speaking, whichever comes first

9  
 10  
 11  
 12  
 13 IT IS FURTHER ORDERED that both **telephonic and in-person** public comment may be  
 14 made at the public comment meetings held **at the Commission's offices** in Phoenix.

15 IT IS FURTHER ORDERED that The Commission will impose a **3-minute time limit per**  
 16 **speaker** to ensure that everyone who desires to speak has an opportunity to do so and that this time  
 17 limit may be extended at the discretion of the presiding Administrative Law Judge.

18 IT IS FURTHER ORDERED that the **direct testimony** and associated exhibits to be presented  
 19 at hearing on behalf of **Staff or an intervenor** on issues **other than rate design** shall be reduced to  
 20 writing and filed on or before **January 15, 2025.**

21 IT IS FURTHER ORDERED that the **direct testimony** and associated exhibits to be presented  
 22 at hearing on behalf of **Staff or an intervenor** on **rate design** issues shall be reduced to writing and  
 23 filed on or before **January 22, 2025.**

24 IT IS FURTHER ORDERED that any **rebuttal testimony** and associated exhibits to be  
 25 presented at hearing by **EPCOR** shall be reduced to writing and filed on or before **February 17, 2025.**  
 26  
 27  
 28

1 IT IS FURTHER ORDERED that any **surrebuttal testimony** and associated exhibits to be  
2 presented at hearing by **Staff or an intervenor** shall be reduced to writing and filed on or before **March**  
3 **10, 2025**.

4 IT IS FURTHER ORDERED that any **rejoinder testimony** and associated exhibits to be  
5 presented at hearing by **EPCOR** shall be reduced to writing and filed on or before **March 19, 2025**.

6 IT IS FURTHER ORDERED that **all testimony filed shall include a table of contents** listing  
7 the issues discussed therein with page numbers.

8 IT IS FURTHER ORDERED that **each party shall prepare and file before the pre-hearing**  
9 **conference copies of an issues matrix** setting forth all disputed issues in the case. Each issues matrix  
10 shall indicate the position of each party on each disputed issue and shall indicate whether the disputed  
11 issue remains in dispute or has been resolved and, if resolved, in what manner. Multiple parties may  
12 jointly prepare and provide an issues matrix if they are able to do so.

13 IT IS FURTHER ORDERED that any **objections to prefiled testimony or exhibits** shall be  
14 made before or at the pre-hearing conference to be held in this matter.

15 IT IS FURTHER ORDERED that any **substantive corrections, revisions, or supplements to**  
16 **prefiled testimony**, with the exception of rejoinder testimony, shall be reduced to writing and filed no  
17 later than **March 21, 2025**. Substantive corrections, revisions, or supplements to prefiled rejoinder  
18 testimony shall be reduced to writing and presented on the first day of hearing.

19 IT IS FURTHER ORDERED that each party shall prepare a brief, **written summary** of the  
20 prefiled testimony of each of its witnesses and shall file each summary by **March 21, 2025**.

21 IT IS FURTHER ORDERED that intervention shall be in accordance with A.A.C. R14-3-105,  
22 except that **all motions to intervene must be filed on or before October 1, 2024**.

23 IT IS FURTHER ORDERED that **discovery** shall be as permitted by law and the rules and  
24 regulations of the Commission, except that **until February 10, 2025**, any objection to discovery  
25 requests shall be made within 7 calendar days of receipt,<sup>1</sup> and responses to discovery requests shall be  
26 made within 10 calendar days of receipt. Thereafter, objections to discovery requests shall be made

27 \_\_\_\_\_  
28 <sup>1</sup> The date of receipt of discovery requests is not counted as a calendar day, and requests received after 4:00 p.m. Arizona time will be considered as received the next business day.

1 within 5 calendar days, and responses shall be made within 7 calendar days. The response time may  
2 be extended by mutual agreement of the parties involved.

3 IT IS FURTHER ORDERED that for discovery requests, objections, and answers, if a receiving  
4 party requests service to be made electronically, and the sending party has the technical capability to  
5 provide service electronically, service to that party shall be made electronically.

6 IT IS FURTHER ORDERED that, in the alternative to filing a written motion to compel  
7 discovery, any party seeking resolution of a discovery dispute may telephonically contact the  
8 Commission's Hearing Division to request a date for a procedural conference to resolve the discovery  
9 dispute; that upon such a request, a procedural conference will be convened as soon as practicable; and  
10 that the party making such a request shall forthwith contact all other parties to advise them of the date  
11 and time of the procedural conference and shall at the procedural conference provide a statement  
12 confirming that the other parties were contacted and **explaining the good faith efforts made to resolve**  
13 **the discovery dispute, which shall include reasonable attempts at verbal communication either**  
14 **in person or by telephone.**<sup>2</sup>

15 IT IS FURTHER ORDERED that **each party shall, by February 24, 2025, file in this docket**  
16 **a Notice** indicating the manner in which each of the party's representatives and each of the party's  
17 witnesses will participate in the hearing and the pre-hearing conference (in-person in Phoenix or via  
18 WebEx).

19 IT IS FURTHER ORDERED that **each party shall comply with the following requirements,**  
20 **regardless of whether any party or witness is to participate in the hearing remotely:**

- 21 • By **March 21, 2025**, each party shall file in the docket each exhibit that the party anticipates  
22 using at hearing, with each exhibit labeled with the party's abbreviated name, followed by a  
23 dash (such as "A-" for Applicant, "S-" for Staff, and "RUCO-" for RUCO) and then a  
24 consecutive number.

25  
26  
27  
28 <sup>2</sup> The parties are encouraged to attempt to settle discovery disputes through informal, good-faith negotiations before seeking Commission resolution of the controversy.

- 1 • By **March 21, 2025**, each party shall file an exhibit list, in table format, including the following  
 2 separate columns and the appropriate information for each exhibit the party anticipates using at  
 3 hearing:

Exhibit Number	Description	Date filed	Identified	Offered	Admitted	Witness
<i>X-1</i>	<i>X's Application</i>	<i>6/25/2020</i>	Leave Blank	Leave Blank	Leave Blank	Leave Blank
<i>X-2</i>	<i>Testimony of John Doe</i>	<i>7/25/2020</i>	Leave Blank	Leave Blank	Leave Blank	Leave Blank

- 4
- 5
- 6
- 7
- 8 • By **February 24, 2025**, each party shall provide to all other parties a list of the email addresses  
 9 for the party's representatives and witnesses, to be used for exchange of late exhibits or other  
 10 urgent information concerning the hearing.
- 11 • Each party shall ensure that two labeled physical copies of each of the party's exhibits are  
 12 delivered to the Hearing Division for the official record and the Administrative Law Judge,  
 13 with the labeled exhibits to be delivered to the Hearing Division no later than 4:00 p.m. on  
 14 **March 20, 2025**.
- 15 • Each party shall ensure that for each subsequently identified exhibit potentially to be used by  
 16 the party, the following are completed **before** the party uses the exhibit during the hearing:
- 17 ○ Two labeled physical copies are delivered to the Hearing Division;
- 18 ○ The labeled exhibit is filed in the docket; and
- 19 ○ A new exhibits table that conforms to the format set forth above, and that starts with the  
 20 number of the first **new** exhibit, is filed in the docket, and two physical copies of it are  
 21 delivered to the Hearing Division.
- 22 • Each party shall ensure **for each exhibit** that:
- 23 ○ If the exhibit was created by or for the party, the exhibit **does not include** any font sized  
 24 **smaller than 8 point**; and
- 25 ○ The pages of the exhibit are **consecutively numbered**, either with document page  
 26 numbers or Bates numbering.

27 IT IS FURTHER ORDERED that each party shall, by **March 10, 2025**, email to the  
 28 Commission's Broadcast Manager Mike Valladao, at [MValladao@azcc.gov](mailto:MValladao@azcc.gov), a list of the names and

1 **email addresses** of each of the party's representatives and witnesses who will participate in the hearing  
2 via WebEx and of each of the party's representatives who will participate in the pre-hearing conference  
3 via WebEx.

4 IT IS FURTHER ORDERED that **each party whose representative is participating via**  
5 **WebEx shall comply with the following requirements:**

- 6 • At a time designated by the Commission's broadcasting personnel as specified in an emailed  
7 WebEx invitation, each party representative planning to participate via videoconference, and  
8 who has not successfully participated via videoconference in a prior Commission hearing, shall  
9 log into and participate in a brief WebEx test to ensure that the party representative has the  
10 technological capability to participate in a proceeding via WebEx.
- 11 • At least 15 minutes before the starting time on each day of hearing and on the day of the pre-  
12 hearing conference, each party representative appearing via WebEx shall log into the WebEx  
13 event for the day, using the WebEx invitation sent to the party representative by the  
14 Commission's broadcasting personnel.

15 IT IS FURTHER ORDERED that **each party with a witness testifying via WebEx shall**  
16 **comply with the following requirements:**

- 17 • At a time designated by the Commission's broadcasting personnel as specified in an emailed  
18 WebEx invitation, each party shall have each witness planning to participate via  
19 videoconference, and who has not successfully participated via videoconference in a prior  
20 Commission hearing, log into and participate in a brief WebEx test to ensure that the witness  
21 has the technological capability to participate in a proceeding via WebEx.
- 22 • At least 15 minutes before the starting time on each day of hearing, each party with witnesses  
23 testifying via videoconference shall forward the WebEx invitation for the day to each of the  
24 party's witnesses who is reasonably expected to testify via WebEx on that day.
- 25 • Each party with witnesses testifying via videoconference shall ensure that whenever any of the  
26 party's witnesses is expected or scheduled to testify, that party witness is logged into the WebEx  
27 event for the day, at least 15 minutes in advance of the time for the witness's expected or  
28 scheduled testimony, and has ready access to each exhibit filed by each party up to that time.

1 “Ready access” means that the party’s witness is able to view specific pages of an exhibit  
2 promptly when requested to do so. *This may require the party representative to provide the*  
3 *party’s witness hard copies or downloaded copies of exhibits in advance so that it is not*  
4 *necessary for the party’s witness to download them during the hearing.*

5 IT IS FURTHER ORDERED that each party shall ensure that its representatives and witnesses  
6 **comply with the requests of the Commission’s Broadcast Manager** and broadcasting personnel  
7 related to the use of WebEx to participate in the hearing.

8 IT IS FURTHER ORDERED that a party **may, by March 20, 2025, file a motion** requesting  
9 permission for a party representative or witness **to appear telephonically** and explaining the good  
10 cause for the request and why the representative’s or witness’s telephonic appearance will not adversely  
11 impact the Commission or any other party to this matter. Any telephonic appearance must be approved  
12 by the Administrative Law Judge.

13 IT IS FURTHER ORDERED that **all filings shall be made by 4:00 p.m.** on the date the filing  
14 is due.

15 IT IS FURTHER ORDERED that any motion, other than a dispositive motion, that is filed in  
16 this matter and that is not ruled upon within 20 calendar days of the filing date of the motion shall be  
17 deemed denied.

18 IT IS FURTHER ORDERED that any response to a motion other than a dispositive motion  
19 shall be filed within seven calendar days of the filing date of the motion.

20 IT IS FURTHER ORDERED that any response to a dispositive motion shall be filed within 10  
21 calendar days of the filing date of the motion.

22 IT IS FURTHER ORDERED that any reply to a response shall be filed within five calendar  
23 days of the filing date of the response.

24 IT IS FURTHER ORDERED that **EPCOR shall provide public notice of the hearing** in this  
25 matter, in the following form and style, with the heading in no less than 12-point bold type and the  
26 body in no less than 10-point regular type:

27 **PUBLIC NOTICE OF HEARING ON EPCOR WATER ARIZONA INC.’S APPLICATION**  
28 **FOR INCREASES IN THE RATES AND CHARGES FOR WATER AND WASTEWATER**

**UTILITY SERVICE PROVIDED BY THE SAN TAN WATER AND WASTEWATER DISTRICTS, AND FOR RELATED APPROVALS.**  
**(DOCKET NO. WS-01303A-24-0130)**

**Summary**

On June 26, 2024, EPCOR Water Arizona, Inc. (“EPCOR”) filed with the Arizona Corporation Commission (“Commission”) a rate application for increases in the rates and charges for water and wastewater utility service provided by the San Tan Water and Wastewater Districts, and for related approvals.

In its application, EPCOR reports the following results for the test year ending December 31, 2023 (“TY”):

	<b>San Tan Water District</b>	<b>San Tan Wastewater District</b>
Adjusted Operating Income/Loss	\$741,905	(\$1,222,742)
Original Cost Rate Base (“OCRB”)	\$27,133,401	\$119,030,850
Fair Value Rate Base (“FVRB”)	\$33,451,647	\$139,088,807
Rate of Return on FVRB	2.22%	(0.88%)

EPCOR proposes rates and charges that would produce the following overall annual gross revenue increases and returns on FVRB:

	<b>San Tan Water District</b>	<b>San Tan Wastewater District</b>
Annual \$ Gross Revenue Increase	\$1,959,102	\$14,587,691
Annual % Gross Revenue Increase	11.95%	50.83%
Rate of Return on FVRB	6.54%	6.86%

EPCOR proposes the following overall revenue increase levels for the different San Tan Water District customer classes:

<b>Water District Customer Class</b>	<b>Proposed Increase</b>
Residential	11.29%
Commercial, 3/4” through 2” Meters	24.75%
Large Commercial, 3” through 6” Meters	16.64%
Other Public Authority (“OPA”) Water	17.54%
Construction Water	20.75%
Irrigation Water	11.40%

EPCOR’s proposed rates and charges, not including any approved surcharge or adjustor, would result in the following monthly bill increase for a residential water customer served by a 3/4” meter and with average monthly usage of 6,057 gallons:

<b>San Tan Water District</b>		
Current Monthly Bill	Proposed Monthly Bill	Bill Increase
\$26.93	\$30.54	\$3.61
% Increase: 13.42%		



1 EPCOR proposes the following overall revenue increase levels for the different San Tan  
2 Wastewater District customer classes:

Wastewater District Customer Class/es	Proposed Increase
Residential, Commercial, Large Commercial, and OPA	51.94%
Effluent	53.84%

5 EPCOR's proposed rates and charges would result in the following monthly bill  
6 increase for a typical residential wastewater customer served water by a 3/4" meter:

San Tan Wastewater District		
Current Monthly Bill	Proposed Monthly Bill	Bill Increase
\$46.30	\$70.35	\$24.05
% Increase: 51.94%		

10 In addition to the above, for both the San Tan Water and Wastewater Districts, EPCOR  
11 requests approval of a flat rate case expense surcharge to collect \$425,000 over three  
12 years and a new Power Cost Adjustor Mechanism.

13 For the San Tan Water District, EPCOR also requests approval to defer tank  
14 maintenance expenses and to revise its miscellaneous service charges, service line and  
15 meter installation charges, curtailment tariff, cross-connection and/or backflow tariff,  
16 Off-Site Facilities Hook Up Fee Tariff, and "Other" Tariff (water main extensions and  
17 permitted costs). Among the tariff language changes, EPCOR proposes to clarify that  
18 it is not obligated to provide construction water service and has discretion whether to  
19 provide such service. EPCOR also proposes to adopt new requirements in the Hook-Up  
20 Fee Tariff related to any large water user development (using more than 1,700 gallons  
per day per acre ("gpd/acre")), which would require the large water user to provide an  
additional renewable water supply source to meet the demands of the development that  
are greater than 1,700 gpd/acre.

For the San Tan Wastewater District, EPCOR also requests approval to increase its  
effluent tariff rate and to revise its miscellaneous service charges, service line  
connection charges, Off-Site Facilities Hook Up Fee Tariff, and "Other" Tariff (sewer  
collection main extensions and permitted costs).

**NEITHER THE COMMISSION'S UTILITIES DIVISION ("STAFF") NOR ANY  
INTERVENOR HAS YET MADE ANY RECOMMENDATION REGARDING  
EPCOR'S APPLICATION. THE COMMISSION IS NOT BOUND BY THE  
PROPOSALS OF EPCOR, STAFF, OR ANY INTERVENORS. THE  
COMMISSION WILL DETERMINE THE APPROPRIATE RELIEF TO BE  
GRANTED IN RESPONSE TO EPCOR'S APPLICATION BASED ON THE  
EVIDENCE PRESENTED IN THIS MATTER. THE FINAL RATES  
APPROVED BY THE COMMISSION MAY BE HIGHER, LOWER, OR  
DIFFERENT THAN THE RATES PROPOSED BY EPCOR OR BY OTHER  
PARTIES.**

26 If you have any questions concerning how the Application may affect your bill or other  
27 substantive questions about the Application, you may contact EPCOR at: [EPCOR  
28 MUST INSERT NAME, ADDRESS, TELEPHONE NUMBER, AND E-MAIL  
ADDRESS FOR CUSTOMER CONTACTS CONCERNING THE

**APPLICATION].****How You Can View or Obtain a Copy of the Application**

Copies of the Application are available from EPCOR **[INSERT HOW AND WHERE AVAILABLE]**; at the Commission's Docket Control Center at 1200 West Washington Street, Phoenix, Arizona, and the Commission's office at 400 West Congress Street, Suite 218, Tucson, Arizona, during regular business hours; and on the Commission website ([www.azcc.gov](http://www.azcc.gov)) using the e-Docket function and the Docket Number shown above.

**Public Comment Meetings at Commission Offices**

The Commission will hold the following public comment meetings in this matter **at the Commission's offices at 1200 West Washington Street, Phoenix, Arizona 85007:**

<b>Date</b>	<b>Time</b>
February 13, 2025	<b>10:00 a.m.</b> to 12:30 p.m., or until the last caller is finished speaking, whichever comes first
February 13, 2025	<b>6:00 p.m.</b> to 8:30 p.m., or until the last caller is finished speaking, whichever comes first

During public comment meetings at the Commission's offices, **both telephonic and in-person** public comment may be provided.

To provide **telephonic** public comments, call 1-877-309-3457 and enter passcode 801972877##.

The Commission will impose a **3-minute time limit per speaker** to ensure that everyone who desires to speak has an opportunity to do so.

**Arizona Corporation Commission Public Hearing Information**

The Commission will hold a hearing on this matter beginning **March 31, 2025, at 10:00 a.m.**, at the Commission's offices at 1200 West Washington Street, Phoenix, Arizona 85007.

A public comment meeting will be held at the beginning of the first day of hearing, and comment may be provided in person or telephonically. To provide telephonic public comments, call 1-877-309-3457 and enter passcode 801972877##.

**Written public comments** may be submitted by mailing a letter referencing **Docket No. WS-01303A-24-0130** to Arizona Corporation Commission, Consumer Services Section, 1200 West Washington, Phoenix, AZ 85007, or by submitting comments on the Commission's website ([www.azcc.gov](http://www.azcc.gov)) using "Cases and Open Meetings" and "Make a Public Comment in a Docket." If you require assistance, you may contact the Consumer Services Section at 602-542-4251 or 1-800-222-7000.

**If you do not intervene in this proceeding, you will receive no further notice of the proceedings in this docket unless you sign up to Follow the Docket. However, all documents filed in this docket are available online** (usually within 24 hours after docketing) at the Commission's website ([www.azcc.gov](http://www.azcc.gov)) using the e-Docket function.

1 **Information on how to Follow a Docket is available on the Commission’s website**  
 2 **by clicking on “Cases and Open Meetings” and “Follow a Docket or Document**  
 3 **Type.”**

4 **About Intervention**

5 The law provides for an open public hearing at which, under appropriate circumstances,  
 6 interested persons may intervene. An interested person may be granted intervention if  
 7 the outcome of the case will directly and substantially impact the person, and the  
 8 person’s intervention will not unduly broaden the issues in the case. Intervention,  
 9 among other things, entitles a party to present sworn evidence at hearing and to cross-  
 10 examine other parties’ witnesses. **Intervention is not required for you to appear at**  
 11 **the hearing and provide public comment, to file written comments in the docket**  
 12 **for the case, or to receive emailed notice of each filing made in the case by following**  
 13 **the docket.**

14 **Information about what intervention means, including an explanation of the rights**  
 15 **and responsibilities of an intervenor, is available on the Commission’s website**  
 16 **([www.azcc.gov](http://www.azcc.gov)) by clicking on “Cases and Open Meetings” and then clicking on**  
 17 **“Intervene in a Case.”** The information includes a Sample Intervention Request and a  
 18 Fillable Intervention Request Form.

19 To request intervention, you must file a written request to intervene, either (a) by filing a  
 20 hard copy request (meeting filing requirements) with Docket Control (Docket Control,  
 21 1200 West Washington, Phoenix, AZ 85007), or (b) by **eFiling** the request. Your request  
 22 **must be filed or eFiled no later than October 1, 2024.** Instructions and restrictions for  
 23 eFiling are available on the Commission’s website at [http://azcc.gov/hearing/efile-for-](http://azcc.gov/hearing/efile-for-utilities-instruction)  
 24 [utilities-instruction](http://azcc.gov/hearing/efile-for-utilities-instruction). You also **must** serve a copy of the request to intervene on each party  
 25 of record, on the same day that you file the request to intervene with the Commission.

26 Your request to intervene **must** contain the information below:

- 27 1. Your name, address, and telephone number;
- 28 2. The docket number for the case in which you are requesting to intervene;
3. A short statement explaining:
  - a. Your interest in the proceeding (e.g., a customer of the regulated company involved, a property owner in an area to be affected by the case, etc.),
  - b. How you will be directly and substantially affected by the outcome of the case, and
  - c. Why your intervention will not unduly broaden the issues in the case;
4. A statement certifying that you have sent a copy of your request to intervene to the regulated company or its attorney and to all other parties of record in the case; and
5. If you are not represented by an attorney who is an active member of the Arizona State Bar, and you are not representing yourself as an individual, sufficient information and any appropriate documentation to demonstrate compliance with Arizona Supreme Court Rules 31.1, 31.2, 31.3, 38, 39, and 42, as applicable. This only applies if you are NOT representing yourself and you are not a licensed attorney.

The granting of motions to intervene shall be governed by A.A.C. R14-3-105, except that all motions to intervene must be filed on or before **October 1, 2024.**

**ADA/Equal Access Information**

The Commission does not discriminate on the basis of disability in admission to its public meetings. Persons with a disability may request a reasonable accommodation

1 such as a sign language interpreter, as well as request this document in an alternative  
2 format, by contacting the ADA Coordinator, Carolyn Buck, E-mail  
3 ADACoordinator@azcc.gov, voice phone number 602-542-2247. Requests should be  
4 made as early as possible and no later than 48 hours in advance of the event to allow  
5 time to arrange the accommodation.

6 IT IS FURTHER ORDERED that **EPCOR shall, by September 3, 2024, mail** to each of its  
7 customers in each affected service area a copy of the above notice, as a bill insert beginning with the  
8 first available billing cycle or as a separate mailing; cause a copy of such notice to be **published at**  
9 **least once in a newspaper/s of general circulation** in each affected service area; and **post** a copy of  
10 such notice prominently on the main page of its website, where it shall remain at least until a decision  
11 has been issued in this matter.

12 IT IS FURTHER ORDERED that **EPCOR** shall file **certification of mailing and publication**  
13 as soon as possible after the mailing and publication have been completed, but no later than **October**  
14 **1, 2024.**

15 IT IS FURTHER ORDERED that notice shall be deemed complete upon mailing and  
16 publication of same, notwithstanding the failure of an individual customer to read or receive the notice.

17 IT IS FURTHER ORDERED that each party or prospective party shall **refer to the**  
18 **Commission’s website** for information regarding **Global Consent to Email Service<sup>3</sup> and how to**  
19 **Follow the Docket.**<sup>4</sup> Information regarding Global Consent to Email Service and how to Follow the  
20 Docket is available on the Commission’s website (www.azcc.gov) by clicking on “**Cases and Open**  
21 **Meetings**” and then clicking on “**Globally Consent to Email Service**” or “**Follow a Docket or**  
22 **Document Type.**”

23 IT IS FURTHER ORDERED that **documents may be eFiled** in this docket and that instructions  
24 and restrictions for eFiling are available on the Commission’s website at [http://azcc.gov/hearing/efile-](http://azcc.gov/hearing/efile-for-utilities-instruction)  
25 [for-utilities-instruction.](http://azcc.gov/hearing/efile-for-utilities-instruction)

26 IT IS FURTHER ORDERED that all parties must comply with Arizona Supreme Court Rules  
27 31.1, 31.2, 31.3, 38, 39, and 42 with respect to the practice of law and admission *pro hac vice*.

28 <sup>3</sup> Global Consent to Email Service allows a party to consent to receive email service in all cases for which the party is included on the service list, now or in the future.

<sup>4</sup> The “Follow a Docket” service allows any person to receive email notice, with a link to the filing, whenever something is filed in the docket. The service can be used to follow one or many dockets.

1 IT IS FURTHER ORDERED that withdrawal of representation must be made in compliance  
2 with A.A.C. R14-3-104(E) and Rule 1.16 of the Rules of Professional Conduct (under Arizona  
3 Supreme Court Rule 42). Representation before the Commission includes appearances at all hearings  
4 and procedural conferences, as well as all Open Meetings for which the matter is scheduled for  
5 discussion, unless counsel has previously been granted permission to withdraw by the Administrative  
6 Law Judge or the Commission.

7 IT IS FURTHER ORDERED that the Ex Parte Rule (A.A.C. R14-3-113 - Unauthorized  
8 Communications) applies to this proceeding and shall remain in effect until the Commission's Decision  
9 in this matter is final and non-appealable.

10 IT IS FURTHER ORDERED that the time periods specified herein shall not be extended  
11 pursuant to Rule 6(a)(2) or (c) of the Arizona Rules of Civil Procedure.

12 IT IS FURTHER ORDERED that the Administrative Law Judge may rescind, alter, amend, or  
13 waive any portion of this Procedural Order either by subsequent Procedural Order or by ruling at  
14 hearing.

15 DATED this 30th day of July, 2024.

16  
17 

18 SARAH N. HARPRING  
19 ASSISTANT CHIEF ADMINISTRATIVE LAW JUDGE  
20  
21  
22  
23  
24  
25  
26  
27  
28

1 On this 30th day of July, 2024, the foregoing document was filed with Docket Control as a Procedural  
2 Order – Sets a Hearing, and copies of the foregoing were mailed on behalf of the Hearing Division to  
3 the following who have not consented to email service. On this date or as soon as possible thereafter,  
4 the Commission’s eDocket program will automatically email a link to the foregoing to the following  
5 who have consented to email service.

6 Jason D. Gellman  
7 EPCOR WATER ARIZONA INC.  
8 2355 West Pinnacle Peak Road, Suite 300  
9 Phoenix, AZ 85027  
10 Attorney for EPCOR Water Arizona Inc.  
11 [jgellman@epcor.com](mailto:jgellman@epcor.com)  
12 [gstein@epcor.com](mailto:gstein@epcor.com)


13 **Consented to Service by Email**

14 Thomas Van Flein, Director  
15 Legal Division  
16 ARIZONA CORPORATION COMMISSION  
17 1200 West Washington Street  
18 Phoenix, AZ 85007  
19 [LegalDiv@azcc.gov](mailto:LegalDiv@azcc.gov)  
20 [utildivservicebyemail@azcc.gov](mailto:utildivservicebyemail@azcc.gov)

21 **Consented to Service by Email**

22 GLENNIE REPORTING SERVICES, LLC  
23 1515 East Orangewood  
24 Phoenix, AZ 85020  
25 [admin@glennie-reporting.com](mailto:admin@glennie-reporting.com)

26 **Emailed as a courtesy**

27 By:   
28 Aaron Morris  
Assistant to Sarah N. Harpring