



Form C - Micro-Generation Connection Application Outline

For Connection of Micro-Generation Facilities of $\leq 10\text{kW}$

Net Metering Application Guide

1. EPCOR checks for availability of capacity
 - a. If capacity is available, move on to Step 3.
 - b. If capacity is not available, EPCOR will notify the customer.
 - c. If additional work is required by EPCOR in order to complete the project/installation, a quote will be issued before any work is started.
2. EPCOR provides customer with:
 - Form C application form
 - EPCOR Approved Meter Base list
 - Single Line Diagram Example
3. Customer returns completed Form C application form along with SLD.
4. EPCOR reviews completed application form along with accompanying documents.
5. Providing that the documents previously reviewed have been completed correctly, EPCOR creates a Generation Account and issues Connections Agreement.
6. Customer signs and returns Connections Agreement.
7. Once all the previous steps have been completed successfully and EPCOR has approved the project, customer/contractor is required to coordinate with ESA.
8. ESA then issues Authorization to re-connect the service after inspection.
9. Customer/Contractor will then need to visit EPCOR's website in order to setup a Disconnect, Inspect & Reconnect (DIR) for the change-over. **See page 2 for DIR guide.**
10. EPCOR will in turn complete the process and install the bi-directional meter.



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Disconnect-Inspect-Reconnect (DIR) Guide

1. Visit: <https://www.epcor.com/products-services/power/service-connections/Pages/request-for-disconnect-reconnect.aspx>

Note: Please verify your location is set to "Collingwood" at the top of the webpage.

2. Complete site & contact information.
3. Under Type of Work Required, select "Meter Pull only".

Type of Work Required*

Where do you need the service disconnected from?

- Meter Pull only
- Service disconnect at Hydro Pole

4. Under DIR Work Required, select "Net Metering".

DIR Work Required*

Scope of Work

- Service upgrade
- Panel change
- Maintenance
- Meter base relocation
- Adding additional meter to existing residence
- Disconnect for demolition
- Net Metering
- Transfer switch installation
- Other

5. Under Preferred Service Date, select a date that is most suitable for the installation of a bi-directional meter.
6. Complete all other required fields, and submit DIR. You will receive an email confirming the date and time for a bi-directional meter swap.



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Frequently Asked Questions (FAQ) about Net Metering

O. Reg. 541/05: NET METERING
<https://www.ontario.ca/laws/statute/98o15>

What is net metering?

Net metering is an agreement between renewable energy system owner and the Local Distribution Company (LDC) it allows homeowners and businesses with energy system to receive credit on their utility bills for excess electricity they generate and send back to the grid.

How does net metering work?

When a solar energy system generates more electricity than is being consumed on-site, the excess is sent back to the grid. EPCOR in turn, calculates credits at the same rate you are charged for electricity. These credits are then applied during periods of insufficient on-site generation, such as nighttime, offsetting future bills.

Who can participate in net metering?

Generally, homeowners, businesses, and other eligible entities with solar energy systems can participate. Please get in contact with EPCOR as requirement and eligibility criteria may change.

What are the benefits of net metering?

Net metering offers several benefits, including the ability to offset electricity costs by generating your own clean energy. It also encourages the use of renewable energy sources, reduces emissions, and can lead to savings on your electricity bill

Can I sell excess electricity back to the grid?

EPCOR does not offer cash payments; instead, they provide credits. Any excess credits retained for twelve consecutive months will expire. To manage this, we draw from the oldest credits first, which help reduce the amount of consecutive months you have a carry forward balance.

What is the net meter HST credit?

If you are HST registered, you will see a credit applied to your bill.